Child Protection Step-Down Decision-Making Process – Local Practice

Social Worker / Line
 Manager to consult with
 Team Manager when step down from CP Trajectory
 identified

Through assessment / supervision etc.

Manager Decision Case Note Added

- Team Manager reviews evidence-base for stepdown recommendation.
- Decision made by Team Manager about whether updating Single Assessment / Impact Chronology required to support step-down recommendation.
- ATM/DM review Social Workers Conference Report where it recommends step-down and add their authoristaion comments, forward to TM who will add their co-authorisation comments as endorsement.
- ATM/DM authorises updated Single Assessment where TM identified this was needed to support evidence-base decisionmaking.

Authoristaion

CP Chair Quality Assurance / Practice Support

- CP Chair to ask Team
 Manager (copying in
 Assistant Team Manager /
 ASYE Development
 Manager) to add Manager
 Decision Case Note if they
 have not authorised the
 Social Worker Report that
 is recommending Step
 Down to reinforce
 practice change.
- CP Chair to complete an Informal Issue Resolution where the document/s provided recommending step-down do not provide sufficient evidence-base to robustly agree stepdown decision making.

Updated: 16/05/2022